

# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration 500 West Temple Street, Room 713, Los Angeles, California 90012 (213) 974-1101 http://ceo.lacounty.gov

> Board of Supervisors GLORIA MOLINA First District

MARK RIDLEY-THOMAS Second District

ZEV YAROSLAVSKY Third District

DON KNABE Fourth District

MICHAEL D. ANTONOVICH Fifth District

September 14, 2011

To:

**Audit Committee** 

From:

William T Fujioka

Chief Executive Officer

Lisa M. Garrett Director of Personne

# BOARD POLICY REVISION AND EXTENSION OF SUNSET REVIEW: 3.060 - NON-DISCRIMINIATION ON THE BASIS OF DISABILITY

As required by Board Policy, we are recommending a revision and extension of the sunset review date for Board Policy 3.060 -- Non-Discrimination on the Basis of Disability. As a result of the consolidation of the Office of Affirmative Action Compliance, we are recommending that the policy's verbiage be amended to designate the Chief Executive Office and the Department of Human Resources as the responsible departments.

Attached is an edited version of the policy, as required by Board Policy.

If you have any questions or require further information, please contact Michele Vercoutere, of the Chief Executive Office, at (213) 893-2476 or Marion Figueroa, of the Department of Human Resources, at (213) 351-8945.

WTF:LMG:RLR DJT:MV:zu

Attachment

Executive Office, Board of Supervisors

U:\CHRONO 2011\CHRONO 2011 [WORD]\Capital Projects\Board Policy Revision Sunset Review 3060.docx

"To Enrich Lives Through Effective And Caring Service"





Policy #:	Title:	Effective Date:
3.060	Non-Discrimination On The Basis Of Disability	01/04/94

(See also 9.010)

# **PURPOSE**

Establishes a County policy of non-discrimination on the basis of disability in accordance with the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendments Act of 2008. Clearly and concisely communicates to all County employees and the community the Board's commitment to non-discrimination on the basis of disability in employment and in admission and access to County services, programs and activities. This policy further recognizes the Department of Human Resources (DHR) as the entity having oversight for County enforcement of the ADA relative to employment and the Chief Executive Office (CEO) Office of Affirmative Action Compliance (OAAC) as the entity having oversight for County enforcement of ADA relative to access to County services, programs and activities.

#### REFERENCE

January 4, 1994, Board Order Synopsis 67

<u>February 8, 1994</u>, Executive Office/ADA Steering Committee memo "Board Policy – Americans with Disabilities Act (ADA)"

Americans with Disabilities Act of 1990 (42 USC 12101 Title II et seq.)

ADA Amendments Act of 2008 Public Law 110-325 September 25, 2008

# **POLICY**

The policy requires the County to comply with the Americans with Disabilities Act (ADA)

of 1990 and all applicable laws, statutes, regulations and policies relating to the protection of persons with disabilities and to not discriminate on the basis of disability in employment or in admission and access to its services, programs or activities. Each County Department is to designate an ADA Coordinator to carry out the Department's compliance with the non-discrimination provisions of the ADA. Each Department is to implement the Board-approved Informal Complaint Procedure and to post the County Policy of Non-Discrimination in conspicuous places frequented by the public. The document serves as a declaration of the Board's intention to hold all employees responsible for creating a non-discriminatory work environment and equality of service commitment to people with disabilities. The document provides employees and members of the public with a list of appropriate contacts to resolve problems in the area of discrimination based on disability in admission and access to services, programs and activities.

## RESPONSIBLE DEPARTMENT

Office of Affirmative Action Compliance Department of Human Resources and Chief Executive Office

## DATE ISSUED/SUNSET DATE

Review Date: January 4, 1994
Review Date: January 16, 2003
Review Date: January 18, 2007

Review Date: February 17, 2011

Sunset Review Date: January 4, 2003 Sunset Review Date: January 16, 2007 Sunset Review Date: January 16, 2011 Sunset Review Date: February 17, 2012

